

**CHILD AND ADULT CARE FOOD PROGRAM
Outside of School Hours Care Center**

FACT SHEET

What is the OSHCC Component of the Child and Adult Care Food Program?

The Child Nutrition Reauthorization Act of 1998 (P.L. 105-336) expanded the Child and Adult Care Food Program (CACFP) to provide cash reimbursement for snacks and meals served to children in certain outside of school hours care center (OSHCC) programs .

Who Can Participate in the OSHCC Component?

Licensed child care centers have been eligible to participate for many years. Public Law 105-336, the Child Nutrition Reauthorization Act of 1998, changed the licensing requirements for OSHCC. These facilities do not need to be licensed to participate in the CACFP, unless a State or local requirement for licensing this type of facility exists. Outside school hours care center means a public or private nonprofit organization, or a proprietary Title XX center, licensed or approved to provide organized nonresidential child care services to enrolled children outside of school hours. OSHCC operate outside of school hours, weekends, holidays and during school vacations.

Who Benefits?

All enrolled children 12 years of age and under. Reimbursement may also be claimed for individuals, regardless of age, who are determined by the State agency to be mentally or physically disabled.

Eligibility Requirements

To be eligible to qualify for reimbursement under the CACFP, OSHCC must be operated by a public or private nonprofit (Federal tax-exempt) organization **or** an eligible for-profit (Title XX or F/RP) center.

Eligible Sites

The site must be organized for the purpose of providing child care services and is distinct from extracurricular programs organized primarily for scholastic, cultural and athletic purposes.

There is no Federal requirement for licensing but if the State of Wisconsin or local jurisdiction requires licensing, the site would need to be licensed in order to participate. Sponsors should contact the regional office of the Department of Health and Family Services, Bureau for Regulation and Licensing and the city/county offices that have local authority in regard to issues involving the need for a child care license.

If licensing is not required, a site would still need to meet State or local health and safety standards. Required documentation consists of: (1) a copy of the current occupancy permit; (2) a copy of the current fire inspection report and length of validity; (3) a copy of the most recent health department inspection report, or certification that there are no applicable local health standards and (4) certification

from the City or County human (social) services that there is no local requirement for the site to be licensed for group day care services.

Section 9(h) of the National School Lunch Act requires schools that participate in the National School Lunch Program or School Breakfast Program to obtain twice yearly food safety inspections from State or local authorities. Therefore, schools that participate as OSHCCs in the CACFP do not have to meet any additional health and safety requirements.

Recordkeeping Requirements

The recording keeping requirements include but are not limited to: (1) documentation of enrollment for all children, including information used to determine eligibility for free or reduced priced meals; (2) number of meals prepared or delivered for each meal service; (3) daily menu and production records for each meal service; (4) number of meals served to enrolled children at each site; (5) number of enrolled eligible children in attendance during each meal service and (6) number of meals served to adults. If there is a separate fee for meals/snacks, children eligible for free status must not be charged and children in the reduce price status may not be charged more than 15¢ for snacks, 30¢ for breakfast and 40¢ for lunch/supper. A yearly Pricing Program Addendum to the CACFP Application- Agreement must also be completed.

Meal Service

All participating sites must serve snacks and/or meals that meet the CACFP meal pattern requirements as defined in Program regulations. Each meal service must be supervised by an adequate number of operational personnel trained in the CACFP requirements. Sites may claim a maximum of 2 meals and one snack or 2 snacks and one meal per child per day for reimbursement. **Lunches may only be served under certain conditions. Meals/snacks are restricted to school days, weekends, vacations and holidays. No weekend only programs are permitted.** Sites must maintain a nonprofit food service.

Reimbursement

Reimbursement will be based on the percentage of enrolled children in the categories of free, reduced price and non-needy; the number of meals served by type; and the prevailing rates of reimbursement.

Sites cannot receive benefits of reimbursement for adults or non-enrolled children.

Administering Agency

In Wisconsin, the CACFP is administered by the Department of Public Instruction. For additional information call (608) 267-9129 or write to:

Child and Adult Care Food Program
Community Nutrition Programs
Department of Public Instruction
P.O. Box 7841
Madison, WI. 53707

The CACFP is available to all eligible individuals without regard to race, color, national origin, sex, age or disability. Any person who believes he or she has been discriminated against in any USDA-related activity should write immediately to the USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.